



On completion of this form, please send to :  
**Nassarisi Rossi Business Services Pty Ltd.**

Via Post: 65G Dulwich Avenue  
Dulwich SA 5065

Via Email admin@nassarisirossi.com.au

Or Fax: (08) 8332 0389

### Superannuation Fund Instruction Form

#### Requesting Party

Name of Firm \_\_\_\_\_

Title \_\_\_\_\_ First Name \_\_\_\_\_ Surname \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Email Address: \_\_\_\_\_ Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Date documents required: \_\_\_\_\_

#### Fund Details

Name of Fund: \_\_\_\_\_

Establishment Date \_\_\_\_\_

#### If this is a SINGLE MEMBER FUND and the Trustee is a body corporate, please complete this Section

Company Name \_\_\_\_\_

ACN \_\_\_\_\_

Registered Office \_\_\_\_\_

#### Director 1 Full name must be provided

Given Name(s) \_\_\_\_\_ Surname \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Suburb \_\_\_\_\_ State \_\_\_\_\_ Post Code \_\_\_\_\_

Occupation \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_

Is the Director a Member of the Fund? Yes/No

#### Director 2 Full name must be provided

Given Name(s) \_\_\_\_\_ Surname \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Suburb \_\_\_\_\_ State \_\_\_\_\_ Post Code \_\_\_\_\_

Occupation \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_

Is the Director a Member of the Fund? Yes/No

**If this is NOT A SINGLE MEMBER FUND and the Trustees are individuals, please complete this Section:**

**Trustee 1** Full name must be provided

Given Name(s) \_\_\_\_\_ Surname \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Suburb \_\_\_\_\_ State \_\_\_\_\_ Post Code \_\_\_\_\_

Occupation \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_

Is the Trustee a Member of the Fund? Yes/No

**Trustee 2** Full name must be provided

Given Name(s) \_\_\_\_\_ Surname \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Suburb \_\_\_\_\_ State \_\_\_\_\_ Post Code \_\_\_\_\_

Occupation \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_

Is the Trustee a Member of the Fund? Yes/No

**If this is A SINGLE MEMBER FUND and the Trustees are individuals, please complete this Section:**

**Trustee 1** Full name must be provided

Given Name(s) \_\_\_\_\_ Surname \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Suburb \_\_\_\_\_ State \_\_\_\_\_ Post Code \_\_\_\_\_

Occupation \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_

**Trustee 2 (prescribed relative)** Full name must be provided

Given Name(s) \_\_\_\_\_ Surname \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Suburb \_\_\_\_\_ State \_\_\_\_\_ Post Code \_\_\_\_\_

Occupation \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_

**If this is NOT A SINGLE MEMBER FUND and the Trustee is a body corporate, please complete this Section**

Company Name \_\_\_\_\_

ACN \_\_\_\_\_

Registered Office \_\_\_\_\_

**Director 1** Full name must be provided

Given Name(s) \_\_\_\_\_ Surname \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Suburb \_\_\_\_\_ State \_\_\_\_\_ Post Code \_\_\_\_\_

Occupation \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_

Is this Director a Member of the Fund? Yes/No

**Director 2** Full name must be provided

Given Name(s) \_\_\_\_\_ Surname \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Suburb \_\_\_\_\_ State \_\_\_\_\_ Post Code \_\_\_\_\_

Occupation \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_

Is this Director a Member of the Fund? Yes/No

**Director 3** Full name must be provided

Given Name(s) \_\_\_\_\_ Surname \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Suburb \_\_\_\_\_ State \_\_\_\_\_ Post Code \_\_\_\_\_

Occupation \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_

Is this Director a Member of the Fund? Yes/No

**Director 4** Full name must be provided

Given Name(s) \_\_\_\_\_ Surname \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Suburb \_\_\_\_\_ State \_\_\_\_\_ Post Code \_\_\_\_\_

Occupation \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_

Is this Director a Member of the Fund? Yes/No

**Disclaimer – By engaging Nassaris Rossi Business Services Pty Ltd, please be aware that we do not provide legal, financial or stamp duty advice and we do not take responsibility for your legal, taxation or other liabilities which may arise from work that we may perform on your behalf. You should first obtain legal or financial advice in relation to your affairs before you provide us with your instructions.**